

**Premanufactured Label Order Form**  
Michigan Department of Labor & Economic Growth  
Bureau of Construction Codes & Fire Safety  
Plan Review Division  
P.O. Box 30255  
Lansing, MI 48909  
517-241-9328  
www.michigan.gov/bccfs

Authority: 1972 PA 230	The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.
Completion: Mandatory	
Penalty: Order will not be processed	

**Instructions:**

- Complete order form. Labels **must not be transferred** between plants; therefore, order labels per plant. Provide manufacturer name and compliance assurance (C.A.) number for each plant listed. The information provided must match the information on file.
- Enclose check(s) made payable to the **State of Michigan**.
- Mail to appropriate address listed below.

APPLICANT INFORMATION (must be completed for order to be processed)			
NAME OF COMPANY		APPLICANT NAME	DATE
ADDRESS			TELEPHONE NUMBER (Include Area Code)
CITY	STATE	ZIP CODE	FAX NUMBER (Include Area Code)

LABELS					
Manufacturer Name	C.A. Number	No. Labels	Cost Per Label	Subtotal Cost	Check No.
			\$25.00		
			\$25.00		
			\$25.00		
			\$25.00		
			\$25.00		
Total Number of Labels			Grand Total Cost		

**Labels will be mailed to the inspection agency of record on the Thursday after receipt of order form.**

**U.S. Postal Service**

Michigan Dept. of Labor & Economic Growth  
Bureau of Construction Codes & Fire Safety  
Plan Review Division  
P.O. Box 30255  
7150 Harris Drive  
Lansing, MI 48909

**Courier Other Than U.S. Postal Service**

Michigan Dept. of Labor & Economic Growth  
Bureau of Construction Codes & Fire Safety  
Plan Review Division  
2501 Woodlake Circle  
Okemos, MI 48864

Validation Area